

**FLYERS CREEK WIND FARM
COMMUNITY CONSULTATION COMMITTEE**

Meeting Minutes Monday 22nd January 2024

Date and Venue	Monday 22nd January 2024 Blayney Community Centre 6:15 – 7:06 pm
Attendees:	Mr Ian Rogan (IR) (Chair) Mr Kim Masters (KM) (Host landowner) Mr Andrew Muir (AM) (Blayney Shire Council) Mr. Joshua Fitzgerald (JF) (Iberdrola Australia) Mr. Gavin Paul (GP) (Iberdrola Australia)
Apologies	Ms Rachael Young (RY) (Community member) Mr Joe Dalzell (JD) (Neighbour) Mr John Plantinga (JP) (Neighbour)

1. Welcome and Introductions

The meeting was called to order at 6:15pm by the Chair.

Ian Rogan welcomed members and apologies.

2. Apologies

Joe Dalzell
Rachael Young
John Plantinga

3. Endorsement of the Agenda

The meeting agenda was endorsed. No additional items added.

4. Minutes of the Previous Meeting

The minutes from 16th of October 2023 were formally adopted prior to the meeting.

KM raised that an item discussed at the previous meeting was not included in the minutes. The matter related to concerns raised by KM about unauthorised and out of contract weed spraying on his property and the effects this has caused on his property and stock. KM is seeking further information regarding the chemicals and ratios used.

GP- Acknowledged the issue and that it was not included on previous minutes.

IR- Requested the matter be included in this meeting.

JF- Requested that any issues with draft meeting minutes to “Reply All” to all CCC group members to ensure accountability.

5. Business Arising

Actions were reviewed (see attached page for list of actions to 17 July 2023, Action numbers refer to the numbering 16 October Meeting Agenda document).

Action 9: Blayney Shire Council to investigate the possibility of a viewing platform for the project. Remains open. AM – will take some months for Council to investigate required land acquisitions and transfers.

Action 5: JF Provided an update that the Sponsorship and donations information would be provided in the Project update.

6. Committee Issues and Updates [Chair]

IR- raised that the NSW Department of Planning had send an update on terms of reference for CCC Chairs and offered the CCC group if this would like to be distributed. The group accepted the offer and asked them to be distributed.

Action: IR to send copy of update to CCC group.

7. Project Update

GP- provided an update on the progress of construction:

JF- provided copy of FCWF Sponsorship and Donations Document.

Action: JF to send copy of document to CCC group.

Community Benefit Funds provided from Iberdrola to Council to date:

Contribution period	Community Benefit	Road Maintenance	Council Administration	Total	Date paid
17 March 2022 to 30 June 2022	17,976.66	13,073.93	3,922.18	34,972.77	8/04/2022
Recalculation of above period	-	-	-	383.27	
1 July 2022 to 31 December 2022	31,952.72	23,238.34	6,971.50	62,162.56	5/07/2022
1 January 2023 to 30 June 2023	33,907.00	24,659.64	7,397.89	65,964.53	19/01/2023
1 July 2023 to 31 December 2023	33,907.00	24,659.64	7,397.89	65,964.53	19/07/2023
TOTALS	117,743.38	85,631.55	25,689.46	229,447.66	

8. Committee feedback from local community

KM – Noted that during the Iberdrola landowner meeting hosted on the 5th of December 2023 that some landowners expressed dissatisfaction with the condition of works on their properties. Concerns included remaining rehabilitation works on the respective properties.

GP- Acknowledged the issues and advised resolution is being progressed with the relevant landowners.

KM- KM requested an improvement plan within 14 days. If no improvement plan is received in 21 days, he would restrict access to his property and only allow pedestrian and bicycle access. Matters raised by KM include:

- Gates being regularly left open. KM requested the gate management system to be included on the site induction.
- Weed management issues as outlined in section 4 of this document.
- T3 scouring and drainage issues, including run off levels of hardstand.
- Siltation in dams from run off.
- Incorrectly sized and installed culverts. (i.e. changes from 900mm to 300mm back to 500mm and runoff levels not set correctly)
- T2-T3 Drainage scouring and the changes of rock lining to rock checking.
- Damaged road and cable makers caused tyre damage to his tractor.
- Removed tree debris clean up.

GP- Acknowledged and understands the issues and gave insight that they will be back in his property conducting “punch listing:” works either this week or next week.

Actions – KM to formally notify by email GP of the issues and his intentions.

KM- Notified the group that there will be a concrete pour at the Optus tower soon and there will be a boom pump and 8-10 concrete trucks.

AM- Notified the group that Blayney Council will use \$10,000 from the community benefit fund for weed management of Sticky Nightshade.

9. Community Consultation Plan and processes

JF – advised that Iberdrola are working towards supporting:

- The Blayney Show
- Carcoar Running Festival

The group suggested supporting Millthorpe Garden Ramble next year.

10. CCC Terms of Reference

Action: IR to email endorsed Terms of Reference to the group.

11. Any Other Business

The date for the next meeting is called for **Monday 27th May 2024.**

The Chair closed the meeting at 7.06PM.

Actions

Action	Date Raised	Responsibility	Status
1. Add table to minutes showing Community Benefit Funds provided from Iberdrola to Council to date.	17/07/23	JW	Closed.
2. Recirculate CCC Terms of Reference.	17/04/23	JW	Closed 17 April 2023. IR to draft CCC Terms of Reference
3. Make contact with Blayney Shire Council to request that CCC be more involved or consulted regarding the distribution of the Community Benefit Fund/express CCC wishes for more community representation in the evaluation of submissions for funding.	17/04/23	IR	Closed
4. Add CCC Terms of Reference as a standing item to CCC agenda and minutes.	17/04/23	JW	Closed.
5. Advise whether Iberdrola has guidelines for local sponsorship for Flyers Creek.	17/04/23	JW	Closed
6. Blayney Shire Council will seek clarification of funding splits for roadworks and respond to the Committee.	24/01/23	MD	Closed. MD provided information by email on 25 January 2023
7. Iberdrola to advise the cost of the wind farm project.	24/01/23	JW	Closed. JW advised during meeting on 17 April 2023
8. Iberdrola to provide a list of sponsorship to date since construction commenced.	24/01/23	JW	Closed. JW circulated by email on 16 July 2023
9. Blayney Shire Council to investigate the possibility of a viewing platform for the project.	24/01/23	AM	Open
10. Iberdrola to advise date for commissioning wind farm	24/01/23	JW	Closed.
11. Iberdrola to advise whether drone footage could be taken for the project and added to the project website	24/01/23	JW	Closed.
12. Iberdrola to advise whether an operations Manager for Flyers Creek is being recruited.	24/01/23	JW/DW	Closed.
13. Council website be updated to include a list of all the projects funded to date with the funding amounts under the Financial Assistance Program.	11/10/22	MD	Closed.
14. Iberdrola to advise where concrete aggregate and sand is being sourced.	11/10/22	JW	Closed.

Action	Date Raised	Responsibility	Status
15. Senior Iberdrola representatives to consult with Kim Masters ASAP regarding his concerns.	5/7/22	JW	Closed.
16. Ross Earl (RE) – Council (and Iberdrola) will circulate a list of money available under the VPA and the split of VPA funds within.	5/7/22	RE/JW	Closed.
17. Iberdrola to clarify process and oversight for distribution of VPA funds via BSC and to check VPA wording re fund distribution	5/04/22	JW	Closed.
18. JW to check date of fist VPA contribution payment to BSC	5/04/22	JW	Closed.
19. CCC to ask Blayney Shire Council whether another member of staff can attend CCC meetings should the usual representatives not be available	5/04/22	JW	Closed.
20. Advise CCC of supplier open day details once confirmed	18/01/22	DW	Closed. JW issued email to all members 29/03/22 advising the supplier event Tuesday 5 April 4-6pm
21. IR to draft CCC Annual Report and circulate to the members for review and comment.	12/02/20	IR	Open.
22. MR to issue email to CCC members providing information on the local community engagement role.	10/11/21	MR	Closed. MR issued email to all members 10/11/21.
23. ALL members to complete the Declaration of Interest and Code of Conduct forms & return to IR.	12/02/20	ALL	Closed.
24. MR to send MD an email relating to biodiversity offset for Flyers Creek Wind Farm	19/05/21	MR	Closed. MR emailed MD 24/05/21
25. MR to arrange discussion re construction certificate(s) between Infigen and BSC.	19/05/21	MR	Closed. Meeting occurred by teleconference 21/05/21.
26. MR to notify aviation club of final wind turbine coordinates prior to construction	19/05/21	MR	Closed. Notification will occur via CASA.
27. MR to circulate sponsorship form to CCC members	03/02/21	MR	Closed. MR circulated by email
28. IR to circulate CCC Guidance (2019) to CCC members.	19/09/19	IR	Closed. IR circulated by email 12/02/20

Action	Date Raised	Responsibility	Status
29. IR to investigate further and advise if any major changes between guidance issued in 2016 and new guidance issued in 2019.	09/05/19	IR	Closed. IR provided a summary at meeting of 19/09/19 advising that there were no notable changes between the 2016 and 2019 guidance.
30. MR to review KM RFS sponsorship request and advise if Infigen can support	18/01/19	MR	Closed. MR provided sponsorship form to KM and requested that any requests for sponsorship are applied for via the form.
31. MR to contact the local aviation club with project information.	18/01/19	MR	Closed. JD noted on 03/02/21 that he has spoken with the local aviation club and that they are aware of the proposed wind farm and expect to be notified in due course by CASA of any new structures.
32. JD advised that he we would pass on the contact details of a local aviation club.	11/09/18	JD	Closed. Information duly emailed 12/09 to MR.
33. IR advised that he would contact MD to query if Council could nominate an alternate if MD was unable to attend CCC meetings and if there were particular days of the week that were preferable for future meetings.	16/05/18	IR	Closed. Daniel Drum (DD) at Blayney Shire Council appointed as MD's nominated alternative at 11/09/18 CCC meeting.
34. MR to provide copy of average wind speed map of the project site to the CCC members.	16/05/18	MR	Closed. MR provided a printed copy of the maps to the CCC members at meeting of 11/09/18.
35. MR to provide details of sponsorship activities related to Flyers Creek in the last 12 months.	16/05/18	MR	Closed. For details see agenda item 9 of CCC meeting minute 11/09/18.
36. MR agreed to bring an average wind speed map of the project site to the next CCC meeting for information	02/02/18	MR	Closed. MR brought maps to meeting of 16/05/18 and shared with members.
37. MR to issue Infigen Community Sponsorship application form to CCC members	02/02/18	MR	Closed. Issued with draft minutes on 08/02/18
38. MR to provide wirelines which were lodged with the DPE as part of planning modification 3 to JD.	02/02/18	MR	Closed. Issued by email to JD 08/02/18
39. MR to bring project maps in electronic form to next meeting to share with the group	02/02/18	MR	Closed. Maps brought to meeting of 16/05/18. It was agreed that MR would bring a copy to all subsequent meetings.

Action	Date Raised	Responsibility	Status
40. MR agreed to speak to the Department of Planning and Environment (DPE) about the process for adding a new CCC member to the group and report back on the outcome of this discussion.	02/02/18	MR	Closed. MR reported outcome of discussions with DPE at meeting of 16/05/18.
41. The CCC members supported this idea and requested that MD followed up with Council about the possibility of utilising this land for a viewing platform.	02/02/18	MD	Closed. MD followed up on this by email 12/02/18 advising that he has spoken to Councils Manager Operations, and he has given very preliminary advice that the quarry area could be utilised as a “pull off area” and as a viewing area. Further detailed information would be required prior to any formal endorsement by Council.
42. IR to send copy of Terms of Reference Update for Chairs to CCC group	22/01/2024	IR	
43. KM to formally notify by email GP of the issues and his intentions raised within Section 8 of this document.	22/01/2024	KM	
44. JF to send copy of Sponsorship and donations document to CCC group	22/01/2024	JF	
45. IR to email endorsed Terms of Reference to the CCC group	22/01/2024	IR	